



## Author's Guidelines ORNAC Journal (CORNJ)

1. Articles, submitted on a volunteer basis, should be between apx. 1,000 and 6,000 words of an informative, not promotional, nature. Topics should relate to the Perioperative Nursing practice, appeal to a national audience, and include appropriate references. **Articles should be single-spaced, with hard return (not indented) paragraph breaks, and a single space after the end of each sentence.**
2. Submissions should include a minimum 50-word Abstract or summary and a minimum of 3 key words. Articles are accepted in electronic format ([dmurphy@ClockworkCanada.com](mailto:dmurphy@ClockworkCanada.com) or mail a disk/CD to the address below) and should include references, biographical information about the author, including credentials & provincial membership status, and contact information for the author (name, address, phone, fax, e-mail).
3. Authors must declare any affiliation that could be perceived as a conflict of interest in publishing this article.
4. Upon acceptance of the article, a copyright release form will be required from each author (see [www.ORNAC.ca](http://www.ORNAC.ca) for the form).
5. The submission of supporting photographs, diagrams and charts is encouraged. For **charts and diagrams please provide electronic versions in separate files.** For **photographs please provide prints or 300 dpi electronic versions.** Please indicate the name of the article on the back of, or in the file title of, all photographs and provide contact information. Upon acceptance a photographer's release form will be required.
6. References are to be arranged in numerical order as they first appear in the article (numbers can be re-used for second and subsequent mentions, no need for IBID). Use numbered **Vancouver Style** endnotes (visit <http://www.ncbi.nlm.nih.gov/books/NBK7256/> for full guide or see below for shortform rules). For 4 or more authors, use the primary author's name and "et al". The following are examples of Vancouver Style:
 

Textbook:	1. Murphy K, James A. Nursing Ethics 2nd ed. Toronto: University Press 1989. p. 186.
Paginated by Volume:	1. Stephens, H. et al. Laparoscopic Surgery. Can Urol Assoc J. 1994; 163:1730-1733.
Paginated by Issue:	1. Jones, S. Azithromycin as an adjunctive treatment of periodontitis. Clin Periodontol. 2008 Aug; 35(3):696-704
7. Please use only manually inserted keyboard numbers in references, rather than superscript symbols, auto-numbering, or automatic endnote formatting (where numbers in the article are linked with the endnote text). Any type of formatting or symbols will disappear when text is transferred to layout.
8. An edited version of all articles will be provided to the author (by e-mail or fax), prior to publishing, for approval. A signed License of Copyright form is required from each author prior to acceptance for publication.
9. All articles must obtain the approval of the Operating Room Nurses Association of Canada's editorial advisory board prior to publication. Clockwork will obtain this approval on the author's behalf. All questions raised by the editorial advisory must be addressed prior to publication.
10. Only published articles that were written by members of ORNAC will be eligible for any ORNAC awards.
11. The *ORNAC Journal* is unable to guarantee publication dates for articles. Our review process can require several months to complete and our aim is to publish all articles in a timely manner following final approval.
12. Unfortunately due to the number of submissions we receive, we cannot guarantee that originals of any items submitted to CORNJ will be returned to the author/photographer.
13. **Please Note:** Articles that have appeared in other print or on-line publications will not be considered for publication in CORNJ without express, written permission from all previous publishers. Authors should not submit articles to CORNJ that are currently under review or consideration by other publications. We also request the opportunity to complete our review, editing, and publication process prior to articles being considered for reprinting (with our permission) by other publications.

## Abbreviation rules for journal titles

(visit <http://www.ncbi.nlm.nih.gov/sites/entrez?db=journals> to search by title)

- Abbreviate and capitalize significant words in a journal title and omit other words, such as articles, conjunctions, and prepositions. For example: of, the, at, in, and, L'.
  - The Journal of Biocommunication *becomes* J Biocommun.
  - La Pediatria Medica e Chirurgica *becomes* Pediatr Med Chir.
  - L'Orthodontie Francaise *becomes* Orthod Fr.

A list of the abbreviations for common English words used in journal titles is in [Appendix A](#). Other sources for title-word abbreviations are:

- the [List of Journals Indexed for MEDLINE](#)
  - the [PubMed Journals database](#)
  - [Appendix B](#) for non-NLM sources
- Do not abbreviate journal titles that consist of a single word or titles written in a character-based language such as Chinese, Japanese, and Korean
    - Virology. *remains* Virology.
    - Kansenshogaku Zasshi. *remains* Kansenshogaku Zasshi.
  - Do not include journal subtitles as part of the abbreviated title
    - JAMA: the Journal of the American Medical Association *becomes* JAMA.
    - Injury Prevention: Journal of the International Society for Child and Adolescent Injury Prevention *becomes* Inj Prev.
  - Omit any punctuation in a title
    - Journal of Neuro-Oncology *becomes* J Neurooncol.
    - Drug-Nutrient Interactions *becomes* Drug Nutr Interact.
    - Women's Health *becomes* Womens Health.
    - Oral Surgery, Oral Medicine, Oral Pathology, Oral Radiology, and Endodontics *becomes* Oral Surg Oral Med Oral Pathol Oral Radiol Endod