

## MORNA EDUCATIONAL FUNDING GUIDELINES

### **Purpose:**

Flexible funding guidelines to support and promote MORNA members' attendance at perioperative educational sessions. The "points system" outlined below is designed to recognize and reward individual contributions to perioperative nursing practice through participation in MORNA. The MORNA Board will administer all funding in accordance to the following guidelines. It is designed to promote fair and equitable allocation of funds to all MORNA members. This funding is for educational events only and funding for other educational purposes will be addressed separately.

### **Guidelines:**

1. The funding will only be approved for educational sessions related to perioperative nursing practice.
2. The amount for education funding is determined and budgeted annually by the MORNA Board and membership.
3. Funding will be allocated using a "points system". The applicant is eligible to receive \$150.00 for each point accumulated during the membership year previous to the year of application, up to a maximum of \$750.00 per year, according to budgeted funds.
4. To be eligible, MORNA members who apply for educational funding must be active members for one membership year prior to the year of application and have attended at least three educational MORNA events in the year prior to the year of application. Educational events are general meetings, educational sessions, workshops or conferences, and annual or special meetings.
5. Confirmation of attendance at MORNA meetings is based on signatures on attendance records at the meeting.
6. The funding can only be applied to cover expenses related to travel arrangements (ticket costs or gas), hotel costs (equivalent nights as number of conference days plus one), and registration fees.
7. Applications for funding must be submitted to the treasurer four weeks in advance. Once approved and upon submission of proof of attendance and original receipts, the treasurer will issue the applicant a cheque for the approved amount.
8. In the event that a member wins a paid registration fee to any MORNA session or conference, this will not influence the amount of funding available to that member.

